



**Celebrating 15 years of Anniversary**



**Season's Greetings 2025**



## Managing Partner's Foreword

At B-KELANA International Rwanda, our achievements are built on the trust, loyalty, and collaboration of clients like you.

As we reflect on 2025, we extend our sincere appreciation for the opportunity to serve you across our Audit, Tax Advisory, Consulting, Professional Training and Business Services & Outsourcing (BSO) departments.

We remain committed to delivering exceptional service, tailored solutions, and professional guidance that support the sustainable growth and excellence of your organization. Your continued trust inspires us to strive for higher standards every day.

On behalf of the entire B-KELANA team, I wish you and your loved ones a Merry Christmas and a prosperous New Year 2026!" — Managing Partner, Beatrice MUJAWAYEZU, MBA, CPA-K.

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# Board of Directors



**Protais NTEZIMANA**  
Chairperson – Non Executive Director



**Marie Thérèse NYIRANZIGIYE**  
V/P – Non Executive Director



**Beatrice MUJAWAYEZU, MBA, CPA-K**  
Secretary-Executive Director



**Me Gerard HAKIZIMANA**  
Board Member – Non Executive Director



**Jean Baptiste HABARUGIRA**  
Board Member – Executive Director

## Senior Advisors



**Dr. Benjamin MUDAHERANWA, PhD**  
Firm, Senior Advisor



**Mr. Noel MUHAWENIMANA, MBA**  
Firm, Senior Advisor

# Message from Our Board of Directors & Senior Advisors

***"Great organizations are built on trust, strengthened by integrity, and sustained by leadership."***

"As we look back on 2025, we proudly acknowledge the remarkable progress B-KELANA International Rwanda has made in strengthening its services, expanding its impact at the national level, and deepening its commitment to clients across the country.

Celebrating 15 years of dedicated service, this milestone further reaffirms our belief that integrity, professionalism, and innovation remain the pillars of sustainable growth—both for our firm and for the organizations we serve.

On behalf of the Board of Directors, I extend my appreciation to our valued clients for your continued trust, and to our dedicated team for your unwavering commitment to excellence.

Together, we are building a firm that not only delivers outstanding audit, tax, consulting, BSO, and Professional training services but also contributes meaningfully to Rwanda's business landscape.

As we approach the new year of 2026, we remain committed to supporting you with reliable, client-focused, and forward-thinking solutions. We look forward to achieving even greater milestones with you.

***"Wishing you a joyful festive season and a prosperous year ahead."*** — ***Firm Senior Advisor, Dr. Benjamin MUDAHERANWA, PhD.***

# About B-KELANA International

B-KELANA International (R) Ltd emerged as a team of Certified Public Accountants and was established in Rwanda, initially incorporated in 2010 under the name 'Consultancy and Services Company (CSC) Ltd,' following the regulations of the Company Act no. 07/2009 of 27/04/2009 in Rwanda.

However, responding to the dynamic changes in the global financial industry, the firm underwent a rebranding and realignment process in 2023, leading to its current name, 'B-KELANA International (R) Ltd. For more information, visit [www.b-kelanainternational.com](http://www.b-kelanainternational.com)

## Who We Are

B-KELANA International (R) Ltd is a reputable auditing and accounting firm, fully licensed as a member of ICPAR and ATAR.

The firm is approved by the National Bank of Rwanda (BNR) as both a Trust and Company Service Provider (TCSP) and an External Auditor (Tier II).

It is also authorized by the Rwanda Revenue Authority (RRA) to certify taxpayers' financial statements.

Headquartered in Kigali, Rwanda, B-KELANA International focuses on empowering businesses, companies, and organizations to make well-informed financial decisions.

By conducting comprehensive analyses of an entity's current financial position, available resources, and operational needs, we help clients design and implement effective strategies that optimize their resources and enable them to meet their specific objectives efficiently and effectively.

## EVOLUTION OF THE FIRM



## Our Vision

Our vision is to help individuals and organizations to achieve their financial goals professionally.

## Our Mission

To be a trusted growth partner for our clients, providing innovative and data-driven financial services with professionalism and integrity.

## Our Core Values

At B-KELANA International Rwanda, our work is guided by five core values:

- **Integrity** – We uphold the highest ethical standards in all our actions.
- **Professionalism** – We deliver our services with expertise, reliability, and excellence.
- **Customer-Centricity** – Our clients' needs and satisfaction are at the heart of everything we do.
- **Teamwork** – We collaborate effectively, valuing every member's contribution to achieve shared goals.
- **Innovation** – We embrace creative solutions and continuous improvement to stay ahead.

We are IPCTI compliant, ensuring that every engagement reflects these principles and drives sustainable growth for our clients.

## Our Commitment to Quality

**At B-KELANA International,** quality is the foundation of everything we do. We are committed to delivering audit, accounting, tax, consulting, and training services with **integrity, independence, and technical excellence.**

We uphold the highest standards of professional ethics and regulatory compliance, ensuring our work consistently meets or exceeds both industry and international expectations.

Our people are our greatest asset. We invest continuously in their training, development, and ethical mind-set to foster a culture where quality is lived every day.

Through robust internal controls, peer reviews, and a strong feedback culture, we drive continuous improvement at all levels of our firm.

At B-KELANA, **quality is everyone's responsibility.** Together, we are committed to building trust and delivering lasting value — to our clients, our profession, and the public.

## Achievements

- ICPAR License to engage in Public Practice of Accountancy in Rwanda
- BNR Accreditation as Tier II Audit Firm for Regulated Institutions
- Certification from Data Protection Office as Data Controller in Rwanda
- Association of Tax Advisors of Rwanda (ATAR) Membership
- BNR Accreditation as Trust Company Services Providers (TCSP)
- RRA approval to certify taxpayers' financial statements

## Celebrated Events



*Managing Partner, Beatrice MUJAWAYEZU, MBA-CPA-K.*

### **RWIBA 2024 Award – Female-Led Accounting and Auditing Firm of the Year**

B-KELANA International Rwanda was honored at the RWIBA 2024 Awards, recognized as the Female-Led Accounting and Auditing Firm of the Year—a testament to our leadership, excellence, and impact in the profession.



**Labor Day Celebration** – We proudly joined the nation in celebrating Labor Day, appreciating our dedicated team whose commitment and hard work continue to elevate our service delivery.



*B-KELANA Staff During cake cutting*



*Group photo During Ntarama Genocide Memorial Visit*

**Visit to Ntarama Genocide Memorial** - As part of our social responsibility and commitment to remembrance, B-KELANA International visited the Ntarama Genocide Memorial—honoring the victims, embracing unity, and renewing our dedication to peace and reconciliation.

**15 Years of Remarkable Professional Service (2010–2025)** – This year marked a significant milestone as we celebrated 15 years of service—a journey defined by grace, resilience, and continuous growth. We proudly reflect on our achievements while looking forward to even greater impact and excellence in the years ahead.



### **Celebrating Academic Achievement**

B-KELANA International proudly celebrated a remarkable milestone this year—***the graduation of five team members from the University of Rwanda, a significant achievement made possible through the Memorandum of Understanding (MoU) between B-KELANA International and the University of Rwanda.*** This milestone demonstrates the value of our strategic partnership in advancing professional education and reflects our unwavering commitment to investing in our people. The graduates' dedication, hard work, and pursuit of excellence not only mark their personal academic success but also reinforce our vision of developing competent, ethical, and future-ready professionals.

## Our areas of expertise

### **AUDIT & ASSURANCE SERVICES**

- Statutory Audits
- Internal Audit
- Review Engagement
- Audit of donor-funded projects
- Forensic Audit

### **TAX SERVICES**

- Transfer Pricing
- Tax planning
- Tax advice
- Tax health check
- Assistance in RRA tax audits
- Assistance in VAT exemption and duty remission certificate

### **BUSINESS SERVICES & OUTSOURCING (BSO)**

- Accounting & Bookkeeping
- Payroll Services
- Tax compliance
- Company Secretarial Services
- Directorship services
- Registration of the company
- Deregistration of the company

- Work permit Application
- Billing and Recovery Services
- Annual Return Filling
- Electronic billing machine (EBM) management service

### **CONSULTING SERVICES**

- Investment Certificate Application.
- Providing Business Advisory
- Developing: Business plan, Action plan, Budget Plan, Internal Control Manual, Policy and Procedures Manual, Business Loan Analysis and Advice.

### **TRAINING SERVICES**

- IFRS Training and Technical Assistance
- Accounting Software (QuickBooks, Sage, Zero...)
- Taxation System
- Financial Analysis
- Financial Reporting
- Audit & Assurance
- Corporate Governance
- Anti-Money Laundering (AML/CFT)

## Client Appreciation

Our esteemed clients, we extend our deepest gratitude for the trust and confidence you continue to place in B-KELANA International (R) Ltd. Your unwavering support remains the driving force behind our pursuit of excellence. Throughout the year, we have been truly honored by the many expressions of appreciation for our professionalism, dedication, and the quality of our personalized services.

Thank you for allowing us to walk alongside your journey of growth. Your success remains our greatest motivation - **Your trust fuels our excellence.**

# Professional Training & Internship Programs

- Industry-Focused Training that builds practical, job-ready skills
- Professional Internship Placements for real-world experience
- Recognized Certificates upon successful completion
- MoU with the University of Rwanda to support fresh graduate career pathways

*Empowering Rwanda's next generation of ethical, competent, and confident professionals.*



Photo taken during Training



Certificate of Training Completion



Certificate of Internship Completion

# A New Chapter Begins: Launching B-KELANA International Training Center (BITC) Ltd

As we proudly celebrate 15 years of professional excellence, growth, and impact, B-KELANA International Rwanda marks this milestone with the launch of a transformative new venture — the B-KELANA International Training Center (BITC) Ltd.

Established as a subsidiary of B-KELANA International, BITC represents our commitment to shaping the next generation of ethical, competent, and industry-ready professionals. For over a decade and a half, we have supported businesses, institutions, and organizations through high-quality audit, tax, consulting, and advisory services. Today, we extend that legacy by investing directly in human capital development.

BITC Ltd was created to bridge the gap between academic learning and practical workplace demands in Accounting, Auditing, Taxation, Corporate Governance, Ethics, and related business disciplines.

Through hands-on training, expert mentorship, real-world case studies, and exposure to professional practice, the Center equips participants with the skills, confidence, and competence required to thrive in today's dynamic business environment.

As Rwanda continues its journey toward becoming a knowledge-based economy, we believe that developing skilled professionals is essential for sustainable growth. The launch of BITC is therefore not only a celebration of our achievements over the past 15 years, but also a strategic investment in the future of Rwanda's workforce, businesses, and institutions.

This new chapter reflects our enduring purpose: empowering people, strengthening organizations, and contributing to national development through knowledge, professionalism, and innovation.

As we celebrate this remarkable milestone, we invite fresh graduates, SMEs, young professionals, and organizations to join us in building a future where knowledge meets practice and potential becomes performance.

**B-KELANA International Training Center (BITC) — Bridge Knowledge and Practice.**



**PROGRAM LEVELS**

**Level 1: Foundation for Accounting & Taxation**  
Module 1: Taxation System and Compliance  
Module 2: Financial Accounting Fundamentals  
Module 3: Accounting Software & Microsoft Applications

**Level 2: Intermediate**  
Module 1: Tax Laws, Planning and Compliance  
Module 2: Financial Analysis and Modeling  
Module 3: Financial Reporting

**Level 3: Advanced**  
Module 1: Global Taxation and Tax Incentives  
Module 2: Auditing Practices  
Module 3: Corporate Governance & Ethics.

**AVAILABLE PROGRAM SCHEDULES:**

- EVENING SESSIONS: 6:00 PM - 8:30 PM
- WEEKEND SESSIONS: 9:30 AM - 4:00 PM
- DURATION: 3 MONTHS

**KEY BENEFITS**

- Practical, hands-on training
- Industry-relevant skills
- Expert trainers
- Employer recommendations
- Career growth opportunities
- Certificate of Completion

**BITC**  
B-KELANA International Training Center

**Practical Professional Training in:**

- Accounting
- Auditing
- Taxation
- Corporate Governance & Ethics
- AML / CFT

**CONTACT US**

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QR code

| LEVEL                                                             | MODULES & CHAPTERS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | FEE (RWF)      |
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| <b>Level 01</b><br><br><b>Foundation</b><br><b>Build the Core</b> | <b>M1 Taxation System &amp; Compliance</b> <ul style="list-style-type: none"> <li>- Introduction to the Taxation System</li> <li>- Personal Income Tax (PIT) &amp; Corporate Income Tax (CIT)</li> <li>- VAT &amp; its interaction with Income Tax and EBM</li> <li>- Local government taxes &amp; other taxes</li> </ul><br><b>M2 Financial Accounting Fundamentals</b> <ul style="list-style-type: none"> <li>- Bookkeeping system</li> <li>- Understanding assets, liabilities, equity, income, and expenses</li> <li>- Accounting report preparation and reconciliation</li> <li>- Analysis of management accounts</li> </ul><br><b>M3 Accounting Software &amp; Microsoft Applications</b> <ul style="list-style-type: none"> <li>- QuickBooks: Setup, chart of accounts, recording, and reporting</li> <li>- Digital bookkeeping and cloud-based accounting systems</li> <li>- Advanced Excel for finance professionals</li> </ul> | <b>240,000</b> |

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|--------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Level 02</b><br><br><b>Intermediate</b><br><b>Apply &amp; analyze</b> | <b>M1 Tax Laws, Planning &amp; Compliance</b> <ul style="list-style-type: none"> <li>- Core Tax Legislation</li> <li>- Error Detection &amp; Tax Risk</li> <li>- Tax Audit Simulation</li> <li>- Tax Planning Strategies</li> <li>- Tax &amp; RSSB deductions filing and compliance</li> </ul><br><b>M2 Financial Analysis &amp; Modeling</b> <ul style="list-style-type: none"> <li>- Ratio analysis and interpretation</li> <li>- Cash flow forecasting</li> <li>- Budgeting and variance analysis</li> <li>- Introduction to Financial Modeling Techniques</li> </ul><br><b>M3 Financial Reporting</b> <ul style="list-style-type: none"> <li>- International Financial Reporting Standards (IFRS) overview</li> <li>- Preparation of structured financial statements</li> <li>- Notes to accounts and disclosures</li> <li>- Financial statement interpretation for decision-making</li> </ul> | <b>300,000</b> |
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| <b>Level 03</b><br><br><b>Advanced</b><br><b>Lead &amp; govern</b> | <b>M1 Global Taxation &amp; Tax Incentives</b> <ul style="list-style-type: none"> <li>- Advanced Corporate Tax</li> <li>- Double Taxation Agreements (DTAs)</li> <li>- Transfer Pricing</li> <li>- Withholding Taxes on Cross-Border Payments</li> <li>- Permanent Establishment (PE)</li> </ul><br><b>M2 Auditing Practices</b> <ul style="list-style-type: none"> <li>- Internal and external audit principles</li> <li>- Audit planning, execution, and reporting</li> <li>- Risk-based audit approaches</li> <li>- Data Maintenance and Protection Compliance</li> </ul><br><b>M3 Corporate Governance &amp; Ethics</b> <ul style="list-style-type: none"> <li>- Board governance structures</li> <li>- Ethical financial management practices</li> <li>- Compliance and accountability frameworks</li> <li>- Internal control systems design and compliance</li> </ul> | <b>380,000</b> |
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### AVAILABLE PROGRAM SCHEDULES:

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- EVENING SESSIONS : 6.00 PM – 8.30 PM
- WEEKEND SESSIONS : 8.30 AM – 4.00 PM
- DURATION : 3 MONTHS

#### JUNE - INTAKE

From June to August

#### SEPTEMBER - INTAKE

From September to November

#### DECEMBER - INTAKE

From December to February

# BITC Pioneer Students

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## Senior Management Team



Beatrice MUJAWAYEZU, MBA, CPA-K  
Managing Partner



Jean Baptiste HABARUGIRA  
Director, BSO & Tax Department



Honorée MUKANIYONZIMA  
HR & Admin. Manager



Epaphrodite NDAHIMANA, MBA, CPA-K  
Senior Manager, Audit & Assurance

## Management Team



Elisée TWIZERIMANA, CPA-R  
Assistant Audit Manager



Alice UMWALI  
BSO Supervisor



Robert MAKUTA  
IT Manager



Claire HUMURE  
Customer Care &  
Communication Specialist



Jean Paul RUKUNDO  
Finance Officer

## Season's Greetings

Merry Christmas and a Happy New Year 2026! "May this festive season bring joy, peace, and prosperity to you, your team, and your loved ones. We look forward to continuing our partnership and achieving greater milestones together in 2026."



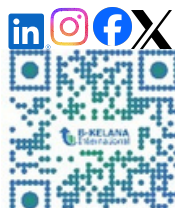
15 YEARS OF REMARKABLE  
PROFESSIONAL  
SERVICES

Thank You for  
Trusting Us!

#### Contact Information

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Growth – People – Sustainability